



Audit Committee

Wednesday 22 February 2012 at 7.30 pm

Committee Room 4, Brent Town Hall, Forty Lane,
Wembley, HA9 9HD

Membership:

Members

Councillors:

Stephen Wood (Chair)

Al-Ebadi

Ashraf

Van Kalwala

first alternates

Councillors:

S Choudhary

Green

Harrison

second alternates

Councillors:

Beckman

Cummins

Hector

For further information contact: Joe Kwateng, Democratic Services Officer
joe.kwateng@brent.gov.uk, (020) 8937 1354

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: www.brent.gov.uk/committees

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

Item	Page
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1	Declarations of personal and prejudicial interests	
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Members are invited to declare, at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

2	Minutes of the previous meeting	1 - 8
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3	Matters arising	
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4	Deputations	
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5	Audit Commission Annual audit letter and governance report	9 - 54
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This report sets out progress against the recommendations in the Annual Governance Report.

Ward affected:	Contact Officer: Clive Heaphy, Director of Finance and Corporate Services
All Wards	Tel: 020 8937 1424 clive.heaphy@brent.gov.uk

6	Audit Commission Reports: Progress Report 2010/11; Certification of Claims and Returns 2010/11; Audit Plans 2011/12	55 - 146
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This report presents a number of reports from the Audit Commission. Representatives of the Audit Commission will present the report.

Ward affected:	Contact Officer: Clive Heaphy, Director of Finance and Corporate Services
All Wards	Tel: 020 8937 1424 clive.heaphy@brent.gov.uk

7	2012/13 Treasury Management Strategy and Annual Investment Strategy	147 168	-
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This report details the Treasury Management Strategy and Annual Investment Strategy for 2012/13.

Ward affected: All Wards
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 Tel: 020 8937 1424 clive.heaphy@brent.gov.uk

8	Future of local public audit	169 172	-
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This report advises members of the proposal by the Audit Commission to appoint an interim auditor to cover the period 1st April 2012 to 31st August 2012. The appointment is necessary to cover the period up to the point when the Audit Commission awards new contracts for the audit of local authorities following the disbanding of the Audit Commission. The report also provides a summary of the government's response to their consultation on the Future of Local Public Audit.

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Contact Officer: Clive Heaphy, Director of Finance and Corporate Services
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9	Third internal audit progress report	173 210	-
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This report sets out a summary of the work of Internal Audit for the period from 1st April 2011 to 31st January 2012 and the Investigation Team for the period 1st April 2011 to 31st December 2011. The report provides details of progress against the internal audit plan together with assurance ratings and priority 1 recommendations for limited and nil assurance reports for those audits for which final reports have been issued since December 2011.

Ward affected: All Wards
Contact Officer: Clive Heaphy, Director of Finance and Corporate Services
 Tel: 020 8937 1424 clive.heaphy@brent.gov.uk

10	Verbal update on progress of strategic risk register & civic centre project risk register	211 252	-
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This report provides the committee with an example of a Project Risk Register (Civic Centre) as requested at the last meeting of the Committee on 15th December 2011.

Ward affected:

All Wards

Contact Officer: Clive Heaphy, Director of
Finance and Corporate Services

Tel: 020 8937 1424 clive.heaphy@brent.gov.uk

11 Draft Internal Audit Plan & Audit Needs Assessment for 2012/13

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316

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This report sets out the Draft Internal Audit Plan (“the Plan”) for 2012/13 and an update on the Audit Needs Assessment (‘ANA’) the output of which has been used to formulate the Plan. All Local Authorities are required to make proper provision for Internal Audit in line with the 1972 Local Government Act and the Accounts and Audit Regulations 2003 (as amended). The CIPFA Code of Practice on Internal Audit in Local Government requires the proper planning of audit work.

The final audit plan will be presented for formal approval at the next scheduled meeting of the Audit Committee.

12 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

13 Date of next meeting

The next scheduled meeting of the Audit Committee will be confirmed after the Annual Council meeting in May 2012.



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
 - Toilets are available on the second floor.
 - Catering facilities can be found on the first floor near The Paul Daisley Hall.
 - A public telephone is located in the foyer on the ground floor, opposite the Porters’ Lodge